

## YORK REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

DATE OF MEETING: 1/16/2014

LOCATION: Downing Gross Cultural Center

### **Members Present:**

Mr. James Graves (Chair)     X    

Ms. Mary Ellen Pitard (Vice-Chair)           

Ms. Robin Bristow           

Ms. Angela Hendking (Secretary)     X    

**\*VACANT MEMBER**           

### **Office of Human Rights:**

Hillary Zaneveld, Human Rights Advocate, DBHDS     X    

### **Clerical Support:**

Ms. Kimberly Haywood (Clerical Support )     X    

### **Program Affiliates:**

NAME OF PROGRAM:	NAME OF REPRESENTATIVE AT MEETING:
Benevolent Family Services	Mr. Derrick Melvin
Beyond Disabilities	Ms. Sherri McGriff
Creating Scholars Through Therapy	Ms. Nabila White -Tardy
DQS Communications Healthcare Group	Absent
Family and Child Empowerment Services, Inc (FACES)	Ms. Lillie Grant-Epps; Ms. Tammie Williams
One Way Counseling Services	Ms. Kimberly Haywood
Positive Intervention Services	Ms. TeLove Brown; Ms. Erin Trzell
Put Family First, LLC	Franchetta May.
The Family Center of Hope (TFC, Inc)	Ms. Rosa Johnson
THIMS Group Home	Mr. Ken Smith
Youth Adult Awareness Needs Group (Y.A.A.N.G.)	Ms. Tamara Brown

### **Others Present:**

- Reese Family Services, LLC—Ms. Lashaunda Reese (Seeking Affiliation)
- Live For Life, Inc—Ms. Erica Jackson, Mr. Jason Jackson. (Seeking Affiliation)
- The Kennedy Group—Beonko Sampson. (Seeking Affiliation)

**Call to Order:**

\_\_\_\_\_ Mr. James Graves \_\_\_\_\_, Chair, called the regularly scheduled meeting of the York Regional LHRC to order at \_\_\_\_\_ 10:45AM \_\_\_\_\_ in the conference room of the Main Street Library, Newport News, Va.

**Approval of Minutes:**

*Due to a lack of quorum the minutes were not approved at this meeting.*

**Public Comment:**

No members of the public were present - No Comments

**Advocate's Report:**

- ❖ LHRC Memorandum: Provider Quarterly and Annual Reports dated 11/1/13
- ❖ H.R. Poster available on the DBHDS Website-Providers need to display the Poster in all offices to include residential sites.
- ❖ Providers are required to post Program Rules.
- ❖ Discussion pertaining to Capacity Evaluations, handouts provided.

**Old Business:**

- ❖ One Vacancy on the LHRC as of July 1, 2013—Code mandated vacancy. Applications on line.
- ❖ Email of Reports: \*\*A motion by the secretary, Ms Angela Hendking was made pertaining to the providers emailing Quarterly and Annual Reports. The motion was seconded by the chair, Mr. James Graves. A unanimous decision by the members to accept the motion. The motion was passed.

**New Business:**

Requests for Affiliation:

- ❖ Live 4 Life, LLC—A motion was made by Ms. Hendking and seconded by Mr. Graves to approve this company for affiliation. Motion Passed.  
--Program Rules and Behavioral Management Plan need revising for review and approval for the next meeting prior to April 15' 2014.

- ❖ Reese Family Services, LLC—A motion was made by Ms. Hendking and seconded by Mr. Graves to approve this company for affiliation. Motion Passed.  
--Policy needs to be revised and edited with current DBHDS language, CPI and Behavioral Management plan needs further revising for review and approval for the next meeting prior to April 15, 2014. .
- ❖ The Kennedy Group—A motion was made by Ms. Hendking and seconded by Mr. Graves to approve this company for affiliation. Motion Passed.  
--A second motion was made by Ms. Hendking and seconded by Mr. Graves to approve this companies program rules. Motion passed.  
--Behavioral Management plan needs revising, specifically the physical restraint policy, for review and approval for the next meeting prior to April 15<sup>th</sup>, 2014.

**Affiliate Program Reports:**

*1<sup>st</sup> Quarter Report: January 1<sup>st</sup> through March 31<sup>st</sup>*

*2<sup>ND</sup> Quarter Report: April 1<sup>st</sup> through June 30<sup>th</sup>*

*3<sup>rd</sup> Quarter Report: July 1<sup>st</sup> through September 30<sup>th</sup>*

*4<sup>th</sup> Quarter Report: October 1<sup>st</sup> through December 31<sup>st</sup>*

*\*January meeting Annual Report and 4<sup>th</sup> Quarter report is due*

**1. Benevolent Family Services**

***No incidents to Report, No Allegations of Abuse/Neglect.***

**2. Beyond Disabilities**

***5 Admissions, No Allegations of Abuse/Neglect & No Incidents to Report.***

**3. Creating Scholars Through Therapy**

***Unavailable to Report in Person, Report Submitted***

**4. DQS Communications Healthcare Group**

***No Report Submitted, Not present.***

**5. Family and Child Empowerment Service, Inc (FACES)**

***No Allegations of Abuse/Neglect & No Incidents to Report***

**6. One Way Counseling Services, LLC**

***5 Admissions, No Allegations of Abuse/Neglect & No Incidents to Report***

**7. *Positive Intervention Services, LLC***

**19 Admissions, No Allegations of Abuse/Neglect & No Incidents to Report.**

**8. *Put Family First, LLC***

**Not Currently Licensed at this present time, therefore, no allegations of abuse/neglect & No incidents to report.**

**9. *The Family Center of Hope (TFC, Inc)***

**Not currently licensed at present, currently waiting. No allegations of Abuse/Neglect.**

**10. *THIMS Group Home***

**1 Admission, No allegations of abuse/neglect & No incidents to Report.**

**\*Provider wants to amend program rules and regulations concerning video surveillance ( Will present at a called meeting prior to April 15, 2014.)**

**11. *Youth Adult Awareness Needs Group (YAANG)***

**Not currently licensed at this time. No Allegations of Abuse/Neglect. Report Submitted.**

**Closed Session:**

**N/A-No closed sessions were conducted during this meeting.**

**Recommendations:**

**N/A-No recommendations were made during this meeting.**

**Next Regularly Scheduled Meeting:**

**April 17, 2014** at 10:30am in the conference room of the Downing Gross Cultural Center. **The LHRC will hold a make-up meeting with a quorum before the next regularly scheduled meeting. Date and time have yet to be decided.**

**Adjournment:**

**On the motion of \_\_\_Angela Hendking\_\_\_\_\_ and seconded by \_\_\_Mr. James Graves, \_\_\_ (Chair)**

**adjourned the York Regional LHRC meeting at \_\_\_12:08\_\_\_\_\_.**